

ASPA Member Participation Agreement Process, Expectations and Considerations



The following information is meant to help the Member Provider(s) understand the process of signing the Member Participation Agreement and what happens next. Additionally we outline expectations of the Member Provider and considerations that the Member Provider may want to evaluate as part of the process.

Process

- Assure that you understand the ASPA program and its benefits
- Assure that you have a reasonable expectation on the total cost, not just the EHR cost
- Make an informed decision to participate in ASPA Program
- Sign the Member Participation Agreement and complete Attachment C
 - Provide Initiation Fee (This is a services pre-pay)
- Work with ASPA to set up initial assessment meeting(s) to define all work (Work Plan)
- Jointly establish a schedule of events in the Work Plan with ASPA to accommodate:
 - Choosing an EHR (if not already completed) and PM system if interested
 - Implementing the EHR system and effectively integrating to the practice
 - Training the Member Providers and staff to be effective and meaningful users

Expectations of Member Provider(s)

- Must be actively engaged and provide clinical leadership
- Must be readily available to make timely project decisions
- Ensure that all staff participate as required in the Work Plan and approved by you
- Commitment to understanding of Meaningful Use objectives
- Guidance on clinical decisions in direct support of Meaningful Use
- Commitment to training as required in the Work Plan

Things to Consider

- This will take your time and the time of your key staff. Plan accordingly.
- There are many ways to implement an EHR, keep these key elements at top of mind:
 - Clinical effectiveness and clinical decision support
 - Operational efficiency and effectiveness
- Consider organizing with other providers:
 - With similar specialty and implement together sharing ideas and learning
 - Who have selected the same EHR and share costs and development



The ASPA EHR Team